

**Committee Charge:**

The Carbon Charge Committee is advisory to the Sustainability and Climate Executive Committee (SCEC). It is responsible for overseeing Greenhouse Gas Reduction activities for the College. It makes decisions regarding governing processes for the Carbon Charge, and, with approval from the SCEC, allocates funding generated by the Carbon Charge.

**Primary Responsibilities:**

- Ensure campus-wide communication keeps the community informed on the evolution of the Carbon Charge, and solicit input where appropriate.
- Work with the Vice President for Finance and Administration to establish and refine methodology for determining carbon responsibility for each department and determine the mechanism by which departments pay the carbon charge as it evolves over time. This includes determining how much departments will be charged for and what, if any, compensatory allocation will be given.
- Annually review the cost per ton of carbon used by Swarthmore in calculating the carbon charge; recommend increases (or decreases) as appropriate. Recommendations must be made by January for any changes in charges for the subsequent fiscal year.
- Create a process for allocating carbon charge funds, including guiding documents that articulate how decisions get made and protocols of the committee.
- Recommend whether and how to establish a green revolving loan fund. Once established, oversee the fund, including determining project criteria and establishing guiding documents.
- Make recommendations to SCEC on the implementation of a shadow price on carbon for new construction and major renovation projects.
- Update the committee charge as necessary to reflect decisions about the role of the committee and its processes.

**Secondary Responsibilities:**

- Develop an annual work plan to further progress on development of Swarthmore's Carbon Charge.
- Publish an annual report that assesses impacts of the Carbon Charge program and makes recommendations for improvement.
- Collaborate with faculty, Facilities, and the Office of Sustainability to support curricular and co-curricular opportunities for community education and engagement such as workshops, lectures, and other events.
- Collaborate with the Office of Sustainability to support other educational institutions to explore internal carbon pricing.

**Membership**

- Director of Sustainability
- Assistant Vice President for Finance and Controller

- Director of Maintenance
- Representative from Advancement
- President's Climate Action Senior Fellow
- President's Sustainability Research Fellow focusing on the Carbon Charge
- Faculty (3)