

Grades Notification Form

Swarthmore College
Office of the Registrar
500 College Avenue
Swarthmore, PA 19081

Date: _____

Dear Student,

Please *print* your name: _____

ID# _____ GRADUATION YEAR _____

Use this form to request that Swarthmore College send an unofficial grade report of your grades to a parent, guardian, or someone else. Your signature is required. We also need a correct address, and **if the address changes, you must re-do this form with the new, corrected address, and sign again.** There is no charge for this service.

Check one:

Send grades at the end of every semester I am enrolled.

Send grades at the end of this one semester, specify the semester: _____

Send grades to the following:

Recipient: _____

Address: _____

Student *signature* is required: _____

*Drop off, Mail, Fax, or scan and email this completed **signed** form; to the address, fax # or email below.*

Swarthmore College
Office of the Registrar
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500 College Avenue
Swarthmore, PA 19081
Fax: 610-957-6100
registrar@swarthmore.edu