

Swarthmore College, Office of the Registrar -- December Finisher Form  
Application to be **Not Enrolled/Not Registered for classes** for the Spring semester.

Recommended Deadline: First week of the Fall semester.

Finishing in December means finishing enrollment (not actually graduating in December). Swarthmore has commencement only once a year, in May. Until graduation, you are still a student, still a degree candidate, but no longer enrolled, no longer registered for courses, and no longer billed tuition. Your diploma will be available at Commencement. We hope you will attend commencement, but if you cannot, you will be graduated anyway, and your diploma will be mailed to you a few days later. Sometime this spring, after your major is certified completed and after your grades are all in, my office can write you a certification letter saying your degree requirements are complete. If you want one of those letters, please ask me for one after your grades are all posted.

The senior class dean's office will be sending information about Commencement throughout the spring. Please be on the lookout for those announcements. If you have any questions about commencement, please ask Dean Miller, the senior class dean.

This application is not complete without meeting with Martin Warner, Registrar. Students must schedule a meeting with Martin Warner preferably for the first week of Fall semester classes to review the non-major degree requirements, those fulfilled and which need to be fulfilled, when and how. The form will be completed during the meeting, after which students will sign and date that they understand.

Major adviser approval signature is then also required. Please discuss with your adviser how you are going to complete major(s) without being enrolled in the Spring semester you plan to graduate.

ID# \_\_\_\_\_ Name \_\_\_\_\_ Expected Graduation Year \_\_\_\_\_

**Part I to be completed during the Registrar meeting:** Finishing Course Work \_\_\_\_\_

Major(s), Minor(s), Honors: \_\_\_\_\_

The Senior Year requirement \_\_\_\_\_

32 degree credits (Intro Lang 1-2 problem? y/n) \_\_\_\_\_

The 5.0 credit limit \_\_\_\_\_

The distribution requirements (3 in 3 done? y/n, NSEP done y/n, Writing course requirement done y/n):  
\_\_\_\_\_

The 20 credit rule \_\_\_\_\_

The foreign language requirement \_\_\_\_\_

Four semesters of study at Swarthmore \_\_\_\_\_

The PE requirement \_\_\_\_\_

Expected overall grade average of C or better \_\_\_\_\_

Will you have paid all your outstanding bills? \_\_\_\_\_

Do you understand the implications for loan repayment? \_\_\_\_\_

If you're studying at Swarthmore on a student visa please, see the International Student Advisor? \_\_\_\_\_

Are you dropping honors as part of finishing in December? If so see Grace Ledbetter. \_\_\_\_\_

Plan to finish any INCs or IPs \_\_\_\_\_

Student signature and Registrar initials and date: \_\_\_\_\_

**Part II to be completed with the major advisor:**

Is the major on track to be finished in December? If yes, obtain major advisor signatures:

Signature \_\_\_\_\_ Dept. \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Dept. \_\_\_\_\_ Date \_\_\_\_\_

**Part III to be completed with Dean Derickson prior to November 15:**

Dean's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please be aware of implications of finishing in December-

\***Health insurance**, Lack of enrollment may affect your health insurance. Please contact your plan to discuss your options.

\***Loans** will likely come due earlier because you're not enrolled for spring semester.