

How Do I Obtain an Apostille or Certification?

Harrisburg's link for how to obtain an Apostille:

http://www.dos.pa.gov/OtherServices/Certifications_Apostilles/Pages/How-Do-I-Obtain-an-Apostille-or-Certification.aspx#.VSwS_pNIDp0

Complete and submit a request form for a transcript and/or a diploma and send to the Swarthmore College Registrar's office.

The requested transcript and/or diploma along with the required items (cover letter with the identity of the country where documents will be used or Request for Legalization of Documents form, payment to 'Commonwealth of PA' \$15 each item, self-addressed stamped envelope/pre-paid airbill) can all be forwarded to the Swarthmore College Registrar's office to be mailed together to:

Pennsylvania Department of State
Bureau of Commissions, Elections and Legislation
Room 210 North Office Building
Harrisburg, PA 17120-0029