

SWARTHMORE COLLEGE

Office of the Registrar
500 College Ave
Swarthmore, PA 19081
Fax: 610-957-6100
Email: registrar@swarthmore.edu

ENROLLMENT CERTIFICATION LETTER REQUEST

Current enrollment certification is also available through the Clearinghouse by logging into mySwarthmore, clicking on Student Main Menu, then National Student Clearinghouse. Follow instructions there for an immediate Enrollment Certification.

DATE _____

NAME – PLEASE PRINT	ID	DATE-OF-BIRTH	GRAD YEAR
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TYPE OF LETTER REQUESTED:

- FULL TIME ENROLLMENT
- INTERNSHIP
- JURY DUTY
- RESIDENCY
- OTHER specify _____

PLEASE DO THE FOLLOWING WITH MY LETTER:

- Hold for my pick-up.
- Send to me through campus mail.
- Fax to: # _____ Attention _____
- Mail to recipient and address below:

Signature: _____