

# Registration for Bryn Mawr Spring 2023

Bryn Mawr Pre-Registration for Swarthmore Students: Monday, November 14 - Friday, November 18, 2022

**ADD/DROP PERIOD FOR SWARTHMORE STUDENTS ENDS: Friday, January 27, 2023**

BRYN MAWR CLASSES BEGIN: Tuesday, January 17, 2023

BRYN MAWR CLASSES END: Friday, April 28, 2023

FINAL EXAMS PERIOD: Monday, May 1, 2023 – Friday, May 12, 2023

**Swarthmore students will not be included in the lottery for any Bryn Mawr limited-enrollment courses.**

Swarthmore students who wish to take a course at Bryn Mawr must register at BOTH Swarthmore and Bryn Mawr. Bryn Mawr's Registrar Office is located on the Lower Level of the Guild Hall. You must register within both our Add/Drop period and theirs.

In order to register for a course at Bryn Mawr you must:

Step 1. Complete the Swarthmore-Bryn Mawr Course Application Form.

Step 2. Secure the appropriate Swarthmore College approving signature (Chair) on this form.

Step 3. Obtain the Bryn Mawr instructor signature (in person or electronically). **Signature from BMC instructor DOES NOT guarantee a seat in the course due to lotteries/limited enrollment courses.**

Step 4: Email your completed and signed form to [registrar@swarthmore.edu](mailto:registrar@swarthmore.edu) or in person to **Swarthmore Registrar's Office, Parrish 128.**

**If you have not properly enrolled at Bryn Mawr AND Swarthmore, you will not receive a grade for the course.**

Our students who take courses at Bryn Mawr do so under the rules concerning papers, examinations, grading, deadlines for completed work and so on, that pertain at those colleges (i.e., please be aware that beginning Languages at Bryn Mawr are year-long courses; both semesters are required for credit, as is true at Swarthmore). Students should plan ahead so as to manage their work successfully on this basis. Exceptions based on difference of procedures between their regulations or calendar and ours will not be granted. Copies of the honor code of Bryn Mawr are available in the Registrar's Office at Swarthmore.

**Bryn Mawr Moodle access is separate from Swarthmore's.** Once you have been approved and enrolled in a course at Bryn Mawr College, you will get access to the Moodle site for the course. In order to receive your login credentials, you must go to the Help Desk in Canaday Library (first floor) **in person** with a photo ID.

**If you drop the Bryn Mawr course, you may do so by using MySwat during Swarthmore's add/drop period.**

**Transportation Advisory:** The three colleges support the Tri-Co Van shuttle service. This is the only transportation Swarthmore makes available to you to attend classes at Bryn Mawr or Haverford. Learn the schedule and use it wisely. If you miss the last shuttle or if shuttle service stops due to inclement weather or emergency, you are advised to seek safe emergency housing through the public safety office of the campus on which you find yourself, then contact your professors as needed to let them know why you are not coming and arrange to make up the work, and await the next shuttle as it becomes available.

**Van Shuttle Advisory:** During Finals the TriCo van has a different and much reduced schedule. You must go to the TriCo van shuttle website expecting a different schedule for finals, and be sure you read all information regarding finals week.

**Swarthmore College Office of the Registrar  
Registration for Bryn Mawr – Spring 2023  
Student request for permission to take course at –BRYN MAWR**

**STEP 1: Student Information**

Date \_\_\_\_\_ Grad Year \_\_\_\_\_

Student's Name \_\_\_\_\_ Gender \_\_\_\_\_

Permanent Address (House/Apt# & Street Name only) \_\_\_\_\_

SWAT ID# \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SWAT EMAIL: \_\_\_\_\_

Have you taken a course at Bryn Mawr College before? Yes  No

Course requested: Bryn Mawr Registration ID: \_\_\_\_\_

Title of Course \_\_\_\_\_

Number of Bryn Mawr Credits for the Course \_\_\_\_\_

**STEP 3: Bryn Mawr's Instructor Signature** \_\_\_\_\_  
needed only for Bryn Mawr's registrar.

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**STEP 2: To be completed and signed by Approving Subject Chair (Swarthmore):**

a) Has the student already taken a course anywhere that has overlapping content: Yes No

If so explain: \_\_\_\_\_

b) For what Swarthmore **subject** is credit being approved? \_\_\_\_\_

If this is an equivalent or similar course to a Swarthmore course please supply department and course number \_\_\_\_\_

c) For how many Swarthmore credits? \_\_\_\_\_

d) Major/Minor applicability? Yes No

e) Departmental conditions or limitations: \_\_\_\_\_

f) Signature of Approving Subject Chair \_\_\_\_\_

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