

1. Use the number keypad to enter your 7 or 9 digit employee ID, then select [Log in]

2:12 PM Wed Sep 2

Workday Time Kiosk

Wednesday, Sep 2

2:12 PM

Enter your Employee ID

1 2 3

4 5 6

7 8 9

0 X

Log in

2. Leave the Type as [Regular], leave the comment blank or add a comment if you wish for example 'late – car trouble', then select [Check In]

2:11 PM Wed Sep 2

Wednesday, September 2, 2026 | 2:11 PM

Cam York

Supply & Project Coordinator

Check in at 2:11 PM

Enter your check in details [Switch to Check Out](#)

Type*

Regular

Comment

Comment

Cancel Check In

You will be returned to the home screen with a notification that you are checked in. Follow the same process to check out.

2:11 PM Wed Sep 2

Workday Time Kiosk

Wednesday, Sep 2

2:11 PM

Cam York checked in at 2:11 PM

1 2 3

4 5 6

7 8 9

0 X

Log in