United Way EZ-Pledge Completion Steps

1) Visit the secured EZ-Pledge link *(please use a Google Chrome browser)*

2) Complete the registration page by entering the requested information then selecting CREATE ACCOUNT
   - Type your work email address & the “TAB” key
   - Additional fields will then be shown; required fields are indicated with an (*)
   - When complete, select “Create Account”

3) Once complete, you will be taken directly to Swarthmore’s EZ-Pledge home page

4) The site will take you through these quick steps to complete your pledge:
   - SELECT YOUR PLEDGE TYPE & GIFT AMOUNT
     - To direct a portion of your gift outside of United Way, select the radio box “I would like to direct my gift to a specific organization”, then “NEXT”
   - SELECT THE ORGANIZATION(S) YOU WOULD LIKE TO GIVE TO:
     - Give to United Way Impact Fund under the “Break the Cycle” banner, Or;
     - Give to any registered nonprofit using the arrow near the “Expand Organization Search” option to search for a nonprofit by name/ keyword
       - Once located, select the “Plus Sign” to add the charity and gift amount to your pledge then “NEXT”
   - ADD CONTACT INFORMATION: So that United Way can send your pledge receipt
   - CONFORM THE DETAILS OF YOUR GIFT
   - FINISH!

TIPS:

- If selecting “Payroll Deduction”, you have the option to select the number of pay cycles that you would like your gift deducted from. Payroll options this year will range from 1 through 26 and deductions will begin on 1/1/2019.

- If you know the annual amount that you would like to pledge, enter that amount in the “Total Annual Pledge” box of the first screen; the system will automatically calculate the resulting per pay amount

- Gift Options: Through EZ-Pledge, you have the option to give a gift to United Way’s Impact Fund, multiple gifts to any registered 501(c)(3) nonprofit throughout the US or a combination of both. Simply replicate step 4

- If you would like to give a cash gift please contact Theresa Maguire to complete a paper pledge form, tmaquir1@swarthmore.edu

If you are experiencing difficulty accessing information on this site due to a disability, or if you have questions or concerns regarding the accessibility of content on this site, please contact United Way’s Donor Services team, donorservices@uwgpsnj.org, 1-800-417-8742, for assistance.