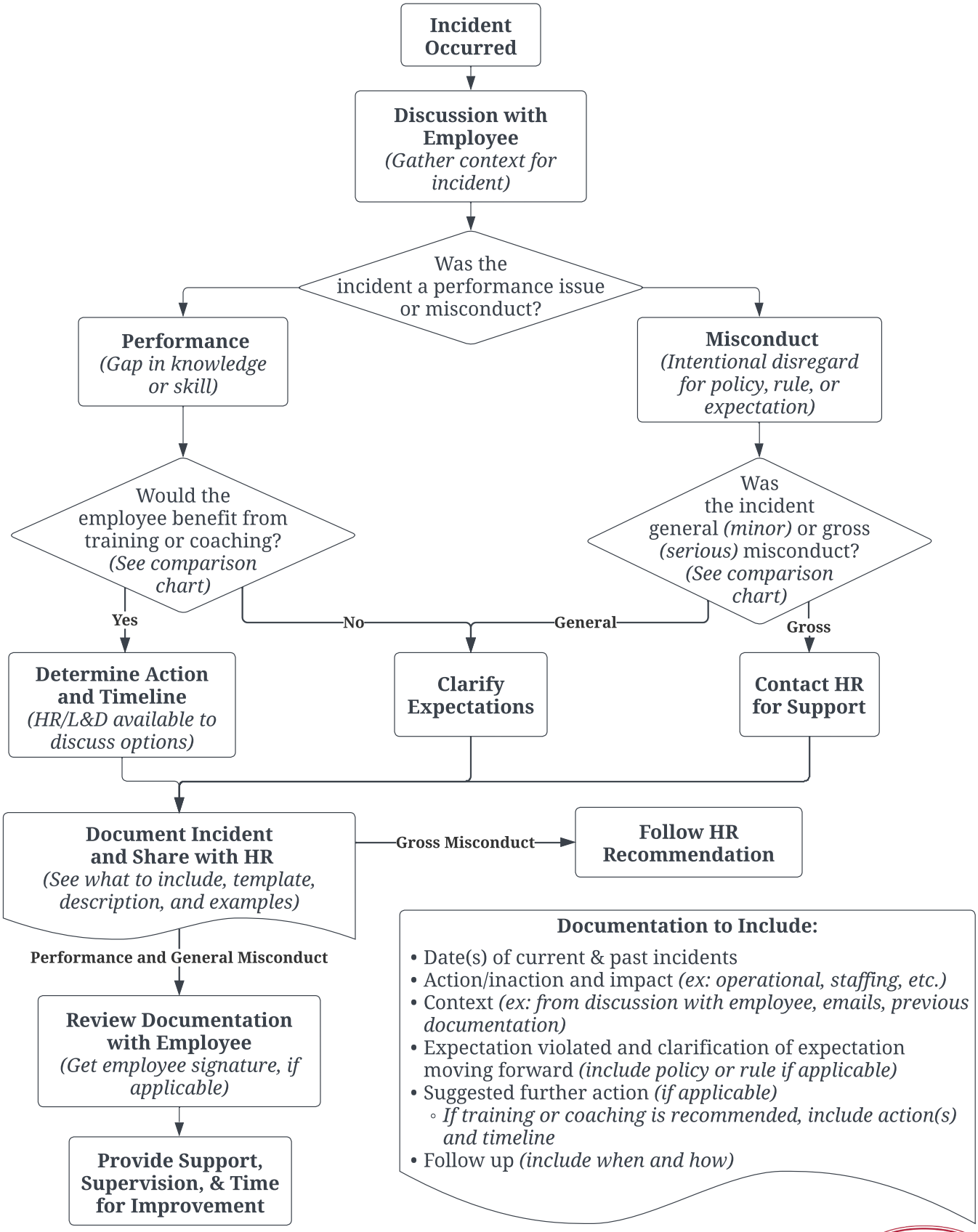DOCUMENTATION JOB AID
(For Initial Performance Issues or Misconduct)