

## IMMUNIZATION RECORDS REQUEST

**NAME:** \_\_\_\_\_

**YEAR OF GRADUATION:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

To obtain a copy of your immunization records please fill out the information requested at the top of this form. Enclose a \$10.00 check made out to Swarthmore College and mail your request to Swarthmore College, 500 College Avenue, Swarthmore, PA 19081, Attn: Student Health Services. Your records will be pulled from storage copied and mailed out to your attention.

Requests for immunization records are completed in about seven to ten days.

Student medical records are only kept in storage for seven years after graduation. After seven years, all records are destroyed.

If you have any questions regarding this information please email [health@swarthmore.edu](mailto:health@swarthmore.edu).

Thank you.