

**CREDIT REQUEST FOR SUMMER OR DOMESTIC  
OFF CAMPUS COURSE ONLY**

Please complete the following form for requesting credit for class taken during the summer or off campus domestically. You must complete a form for each class.

Name of Student: \_\_\_\_\_

Course Name: \_\_\_\_\_

University/College where Course will be held (even if remotely): \_\_\_\_\_

Name of course instructor: \_\_\_\_\_

Title of course instructor: \_\_\_\_\_

Website of course instructor (if available): \_\_\_\_\_

Date of student request: \_\_\_\_\_

1) What is the length of the course in weeks? \_\_\_\_\_

2) How many times does the course meet each week? \_\_\_\_\_

3) How long does each meeting (or session) of the course last? \_\_\_\_\_

*For instance, the course might meet twice a week for x number hours. We are interested in the x here. Please make your unit clear (i.e. hours or minutes).*

4) Please send us a syllabus that includes course readings. If course readings are not available, please send us a list as best as possible and include any course requirements, such as essays and presentations.

5) Please indicate any other information that will help us make our decision. For instance, how do you think this course compares to a Swarthmore course? How does it matter for your degree or career goals? [No exceptions will be provided to the major rules outlined on our website.]

Student Signature: \_\_\_\_\_

  

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Date of return of student request: \_\_\_\_\_

Approved by: \_\_\_\_\_

Signed by: \_\_\_\_\_