Recruiting

**ON-CAMPUS**

Employers hold **Information Sessions** on campus when they want to raise awareness about their organization and educate students about jobs they offer.

- One hour during lunch or evening
- Casual or business casual attire
- Session details on SwatCareers

Employers schedule **On Campus Interviews** when there is enough student interest to warrant a visit – making it cost effective to conduct interviews here rather than their location.

- Saves you time and travel
- Suits required (use our Career Closet)
- Apply online through SwatCareers

**OFF-CAMPUS**

We co-sponsor **Off-Campus Interview Days** in NY, Boston & DC to give you the chance to interview with employers not visiting campus.

- Fall Recruiting Consortium in NY (application deadline Sept. 29)
- ETCIC in NY and Boston (deadline Sept. 29) for engineering and technical positions
- MetroLink DC in the spring

Networking

80% of all jobs are never advertised – discover these opportunities by connecting with people who work in your career field. **Networking is essential in your job search!** Talk with a career counselor about how to network and access our Alumni Career Profiles, the Alumni Online Directory, and our Swatties Helping Swatties LinkedIn group for contacts eager to help.

**CAREER FAIRS**

Employers attend Career Fairs to broadcast information about their organization to students – you can attend to learn more about career fields and positions, actually meeting employers rather than just submitting a resume online.

Nonprofit employers often use **Career Fairs as their primary recruiting method**, lacking staff to conduct campus interviews.

Fellowships & Prizes

Whether you are interested in spending time overseas, doing independent research, or going to graduate school, the Office of Fellowships and Prizes can help you apply for nationally and internationally competitive grants to help you realize your goals. These include the Fulbright, Watson, Rhodes, Goldwater, Udall, and many others.

Remember that the process of applying for awards is often more about the journey than the final destination. Regardless of the outcome, the application process will help you clarify your goals for the future, find out more about yourself and your value systems, improve your writing and interviewing skills, and give you a head start on graduate school application materials.

**Fellowships & Prizes Office** include:
- counseling on which grant opportunities fit you best
- guidance on the application process
- assistance in writing and revising your personal statements and project proposals
- interview preparation
- referrals to resources and information on major scholarships
- advice from past scholarship winners and finalists

For more information and to talk to an advisor, visit the Fellowships and Prizes Office in Parrish 118.
Don’t worry, you’re not alone! This is what career counseling is all about – we begin by talking with you about what interests and motivates you, what you really enjoy (and don’t) and what experiences have helped shape your values and developed your skills. We can use career inventories to help you connect what you know about yourself to careers and then can put you in touch with resources – people, books, websites – that will describe career options and tell you how to enter the field.

How do you choose from among so many possibilities? Talk to alumni who were once exactly where you are now – find out how they have developed their liberal arts degrees into meaningful ways to make a difference in the world.

Try a career inventory:
- The CISS assesses interests and skills
- The MBTI matches personality preferences with career options

Talk to alumni about their career paths:
- Alumni Student Networking Dinner
- Alumni Speakers and Panels
- Extern Program
- Alumni groups on LinkedIn

<table>
<thead>
<tr>
<th>NOT SURE WHAT YOU WANT TO DO OR WHERE TO BEGIN?</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>FOCUSED ON A JOB SEARCH?</th>
</tr>
</thead>
</table>

We’ll help you navigate online resources to locate jobs in your fields and locations of interest:
- SwotCareers is THE job search database – begin here to review jobs sent to us by employers and alumni hiring Swarthmore students
- Search other online job databases, including idealist.org for nonprofit jobs
- Use the career links on our website to find positions and organizations in your field of choice and location
- Vault Career Intelligence helps you research organizations and industries
- Use Going Global for international jobs

Access these sites and many more from our home page at:
http://careerservices.swarthmore.edu

Meet with a career counselor or Career Peer Advisor (CPA) to target your resume and cover letter to specific positions. Career counselors also conduct mock interviews with students to help you feel confident and prepared for the real thing!

- CPA drop-in hours are
  M-F, 1:00-4:30pm, Parrish 135
- Call our office at 610.328.8352 to schedule a mock interview

GOING TO GRAD SCHOOL?

Fall semester can be an intense time if you are applying to graduate school. Here’s a quick timeline – and be sure to visit our website:

NOW or ASAP:
- Develop your list of priority schools and discuss with faculty, mentors, career counselors
- Take the GRE and/or other required testing
- Ask programs about financial assistance and make sure you have the correct forms

EARLY FALL (September-October):
- Ask faculty for recommendations
- Draft your personal statement
- Develop your resume/CV
- Order transcripts

LATE FALL (November-December):
- Complete and submit your applications
  - keep copies
- Remind recommenders of deadlines

Career Counselors will discuss graduate school admission strategies, help you develop a CV and review personal statements. We can also help you develop your contingency plans should this be necessary.

TAKING A BREAK?

Many students graduate with plans to take a break, exploring options for service to others or opportunities to further develop their interests. Post-graduate fellowships and one to two year service programs can be a great way to do both! Work abroad or in the U.S. under the auspices of programs including the Peace Corps, AmeriCorps, Philly Fellows, Teach for America, NYC Urban Fellows and New Sector RISE.

LIFE AFTER SWARTHMORE

Throughout your senior year we’ll offer programs to help you begin the transition to your post-grad life – including Financial Literacy, Life After Swarthmore, and our Dapper Dining professional etiquette program. See our events calendar each semester.