Exchange College Report

Please complete the questions pertaining to the applicant’s academic and disciplinary record:

College Official's Name (Mr./Mrs./Ms./Dr.)

__________________________________________________________________________________________

Please print or type

Title ____________________________________________

College Official's E-mail ______________________________

College Official's Telephone (_______) ____________________________

Area/Country/City Code Number Ext.

Part 1.

Is this applicant in good academic standing?  Yes  No

Is this applicant eligible to return to your school?  Yes  No

If you answered “No” to either or both questions, please attach a separate sheet of paper or use a written recommendation to provide details.

Part 2.

Has the applicant ever been found responsible for a disciplinary violation at your school, whether related to academic misconduct or behavioral misconduct, that resulted in the applicant’s probation, suspension, removal, dismissal, or expulsion from your institution?  Yes  No

To your knowledge, has the applicant ever been convicted of a misdemeanor, felony, or other crime?  Yes  No

If you answered “Yes” to either or both questions, please attach a separate sheet of paper or use a written recommendation to give the approximate date of each incident and explain the circumstances.

College Official's Signature ________________________________ Date _________________