GUIDELINES FOR COMMUNITY DEVELOPMENT GRANT
Application for 2015-2016

Application Deadline: Noon on February 15, 2016

PURPOSE:

The Community Development Grant is an initiative from the President’s Office to promote sustained and meaningful interactions among community members in order to cultivate a more inclusive learning environment. Our task is firmly rooted in Swarthmore's core values, which include respect for a diversity of viewpoints, identities, and histories, inclusive of ethnicity and race, socioeconomic background, religion, political convictions and associations, gender, and sexual orientation.

Eligible projects must involve cross-campus collaborations; we want groups to work together, across differences and in varying roles, to develop a set of transformative experiences for our community. Proposals must also include a plan for continuity and assessment to advance one of Swarthmore’s enduring missions: to ensure that diversity, equity, and inclusion are woven into the fabric of a liberal arts education, including student life, academic pursuits, college operations, and community culture. Proposals may include community service projects, field trips, a series of courses or course clusters, workshops, etc., that serve to engage the campus community. We encourage innovation, interdisciplinarity, and creativity.

WHO MAY SUBMIT PROPOSALS:

All members of the campus community are welcome to submit proposals, but

1. The principal organizers must be on campus during the semester of the event, and
2. Students (individuals or groups) must have a faculty or staff advisor helping to organize and produce the event. Ultimate responsibility for the event remains with the applicants.

ADMINISTRATION OF THE GRANT:

Community Development Grants are administered by the CDG Committee, which includes faculty, staff, and student representatives. If a proposal is accepted, the CDG will either provide funds as a co-sponsor or fund the event in full.

CRITERIA FOR AWARD OF A COMMUNITY DEVELOPMENT GRANT:

A complete application will consist of the following:

1. A rationale, data, or research that supports why the project is likely to be successful.

2. A plan and timeline for implementing the project.

3. Benchmarks for successfully implementing the project. For example, these might include the number of faculty to be trained, the number of students to
be served, the number of mentors to be recruited, the number of service projects to be completed, or the number of workshops to be held.

4. An itemized list of all the costs of implementing the project. Please identify matching or supplementary funds that will contribute to the project.

5. A proposal, not to exceed two pages, explaining why the project is of compelling interest to Swarthmore and how it meets the criteria of the Fund.

6. Supporting documents, such as one page of biographical information including evidence of public standing/recognition, resumes or press kit bios for performers or speakers, reference lists, empirical findings, etc.

7. Reference materials (if applicable):
   a. Performance events—audio or video tape
   b. Visual arts—slides, catalogs, photographs
   c. Empirical research demonstrating the impact of program or curriculum

8. A letter from at least one faculty or staff advisor who is committed to working with the applicant in coordinating the event to its conclusion with proposals from individual student or student groups.

**PLEASE NOTE:**

Proposals will be considered for funding up to $10,000 for each project.

Recognizing that it may not be possible to make arrangements in the turn-around time of one year, proposals will also be accepted for the 2016-2017 academic year, if you can obtain a written commitment for a specific date.

Preference will be given to events planned before Fall Break 2016.

**DEADLINE FOR APPLYING FOR 2015-2016 CDG GRANT:**

Your application must be submitted by noon on February 15th to Betsy Durning, Dean’s Office, in Parrish 140.