



Emergency Funding Request Academic Year 2016-2017

Dean of Students Office

Requests for emergency funding from the Dean of Students Office can include certain academic-related expenses as well as non-academic related needs. Emergency funding is available in the form of grants (priority is given to students in the highest financial need tiers). Funding is usually limited to under \$500, and most grants are under \$300. Please note the Dean's Office may not be able to fulfill all requests.

Examples of academic related expense include funding for required course texts or books (but not funding for academic conferences or senior thesis projects). Students may also access emergency grant for computer purchases - we recommend that students check with financial aid with regard to possible loan options.

Examples of eligible non-academic requests include, but are not limited to, expenses associated with emergency medical, dental, vision procedures, unanticipated trips home due to a family emergency, and various fees related to postgraduate opportunities (e.g., standardized testing and application fees, follow-up interviews).

First Name: _____ Last Name: _____

ID #: _____ Class Year: First Year Sophomore Junior Senior

Swarthmore Email: _____@swarthmore.edu Phone: _____

GRANTS

Grant funding does not need to be repaid and is awarded for emergency assistance on a case by case basis. Grants may take one week to process. Please submit receipts to the Dean of Students Office as soon as possible. Failure to turn in receipts or abuse will result in the grant amount being transferred to your student account.

Emergency Financial Assistance Grant Amount Requested: \$ _____

Funds are being requested for assistance with: _____

ADDITIONAL INFORMATION

Have you received funds from another office (on campus)? Yes No

If Yes for the previous question, please list the name of each office and the amount received.

(1) _____ Amount: _____ Approved Pending

(2) _____ Amount: _____ Approved Pending

(3) _____ Amount: _____ Approved Pending

(4) _____ Amount: _____ Approved Pending

Please indicate the amount which you would be able to contribute towards your projected costs: \$ _____

Are you currently receiving financial aid? Yes No

Are you currently working (either on or off campus)?

On campus: Yes No Off campus: Yes No

How did you learn about this grant? _____

By checking here you confirm that you have read and understand the following: Failure to provide receipts within the agreed upon time frame or abuse of funds will result in the amount of the grant being transferred to your student account.

For Dean of Students Office Use Only:

Date submitted: _____ Date approved: _____

Submitted by: _____ Approved by: _____

Due date: _____ **Receipt verification:** _____