Swarthmore College, Office of the Registrar -- December Finisher Form

Application to be Not Enrolled/Not Registered for classes for the Spring semester.
Recommended Deadline: First week of the Fall semester.

Finishing in December means finishing enrollment (not actually graduating in December). Swarthmore has commencement only once a year, in May. Until graduation, you are still a student, still a degree candidate, but no longer enrolled, no longer registered for courses, and no longer billed tuition. Your diploma will be available at Commencement. We hope you will attend commencement, but if you cannot, you will be graduated anyway, and your diploma will be mailed to you a few days later. Sometime this spring, after your major is certified completed and after your grades are all in, my office can write you a certification letter saying your degree requirements are complete. If you want one of those letters, please ask me for one after your grades are all posted.

The senior class dean's office will be sending information about Commencement throughout the spring. Please be on the lookout for those announcements. If you have any questions about commencement, please ask Dean Miller, the senior class dean.

This application is not complete without meeting with Martin Warner, Registrar. Students must schedule a meeting with Martin Warner preferably for the first week of Fall semester classes to review the non-major degree requirements, those fulfilled and which need to be fulfilled, when and how. The form will be completed during the meeting, after which students will sign and date that they understand. Major adviser approval signature is then also required. Please discuss with your adviser how you are going to complete major(s) without being enrolled in the Spring semester you plan to graduate.

ID#___________   Name ________________________________   Expected Graduation Year _________

Part I to be completed during the Registrar meeting:

Major(s), Minor(s), Honors: ___________________________________________________________
The Senior Year requirement ___________________________________________________________
32 degree credits (Intro Lang 1-2 problem? y/n) _______________________________________
The 5.0 credit limit ______________________________________________________________________
The distribution requirements (3 in 3 done? y/n, NSEP done y/n, Writing course requirement done y/n): _____________________________________________________________________________________________
The 20 credit rule _________________________________________________________________
The foreign language requirement _______________________________________________________
Four semesters of study at Swarthmore ___________________________________________________
The PE requirement _________________________________________________________________
Expected overall grade average of C or better __________________________________________
Will you have paid all your outstanding bills? __________________________________________
Do you understand the implications for loan repayment? ________________________________
If you’re studying at Swarthmore on a student visa please, see the International Student Advisor? __________________________
Are you dropping honors as part of finishing in December? If so see Craig Williamson. __________________________
Plan to finish any INCs or IPs _________________________________________________________
Student signature and Registrar initials and date:  _________________________________________________________

Part II to be completed with the major advisor:

Is the major on track to be finished in December? If yes, obtain major advisor signatures:

Signature____________________________________  Dept._________________  Date____________
Signature____________________________________  Dept._________________  Date____________

Part III to be completed with Dean Derickson prior to November 15:

Dean’s Signature_____________________________________________________  Date____________

Please be aware of implications of finishing in December-
*Health insurance, Lack of enrollment may affect your health insurance. Please contact your plan to discuss your options.
*Loans will likely come due earlier because you’re not enrolled for spring semester.