



Large Format Poster Printing In the Beardsley Media Center

Adobe Illustrator



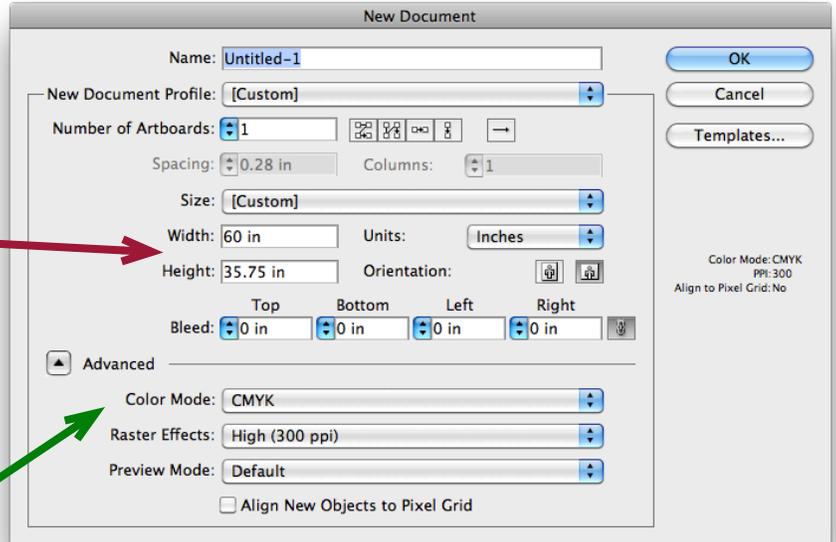
NOTE: Poster Printing is for Academic Purposes Only

1. Figure out how big your poster should be.
2. Check that the printer you'll use is on and has the right paper size loaded.
3. Set up your page dimensions.

For Example, in **Illustrator**:
Set up your slide in the **New Document** dialog box

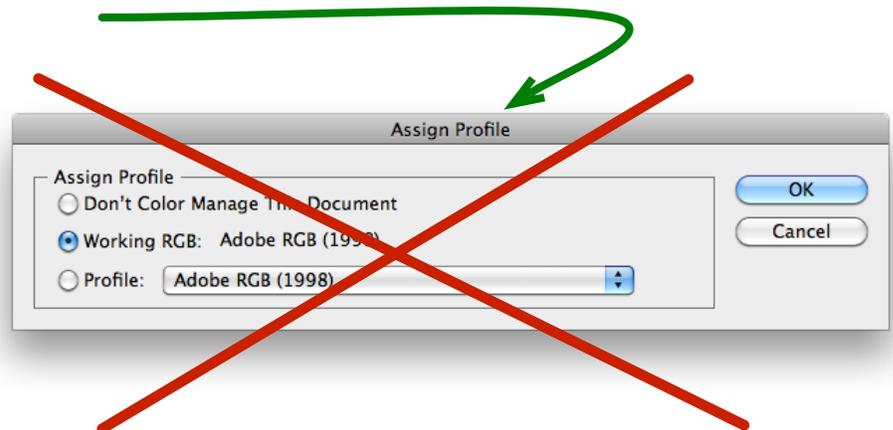
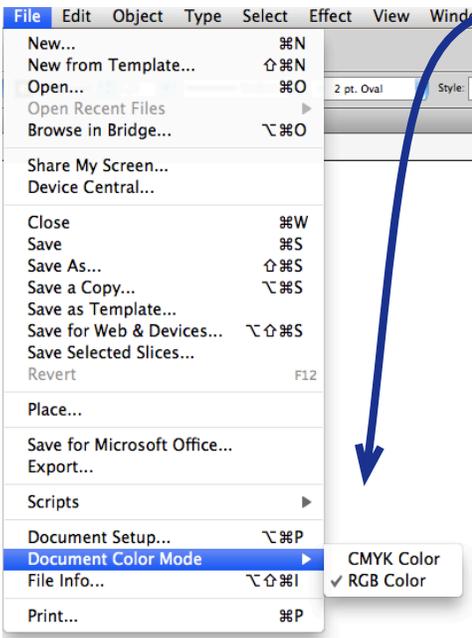
A. Choose the page **Size** in inches (35 or 41 inches height, for 36 or 42 inch paper rolls. The **Width** is up to you, since it will print out along the paper roll!

B. Set the **Color Mode** to **CMYK** if you're printing to the **HP**, and to **RGB** if you're printing to the **Epson**..



C. Choose the **Document Color Mode** in the **File** menu to match your printer

D. **Only Assign Profile (Edit Menu)** if you know the profile **isn't embedded** in your document **and** you know what it should be. (So in general, don't do this!)



E. If there's a chance you might print onto either printer, you should also check the **Color Settings** under the **View** menu, and make sure your working spaces are **Adobe RGB (1998)** and **U.S. Web Coated (SWOP) v2**

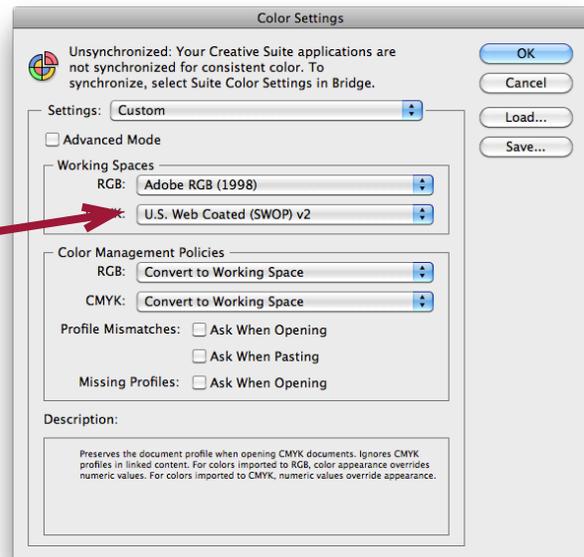
4. Now you're ready to print your poster...

PLEASE PROOF READ IT !

(If need be, print a copy on the 11x17 paper in the **MCRicohColorPCL**.)

5. Under the **File Menu**, choose "**Print**"

6. Double check that you're printing to the right printer with the right type of paper.



NOTE: The large format printer queue names are structured: MC_PrinterName_PaperType_PaperSize

For Example:

MCHP5500HeavyMatte36

Stands for:

MediaCenter_HP5500_HeavyWeightMatte_36inch-wide-paper

8. Make sure that your poster looks right in the Preview window on the left of this dialog box.

9. Be patient! It takes a while for the poster to be processed by the computer, then through the Raster Image Processor (RIP) before being sent to the printer...

10. Wait for the printer to eject the poster, don't pull it out until the printer releases it.

11. Roll up your poster, image side out. You may use a plastic tube to help roll it, but make sure you slip the tube out when done. Use a rubber band to secure the poster. If it's raining, you can *borrow* a box or a plastic bag to cover it. The ink is generally safe to touch at this point, and it will be water-proof in 24 hours. (The paper isn't, just the ink.)

If any of this is confusing, please ask for help!