

## ADVISING CHECKLIST

NAME \_\_\_\_\_

YEAR \_\_\_\_\_

### TEACHER CERTIFICATION ADVISING/INFORMATION PRIOR TO APPLICATION PROCESS FOR ADMISSION TO PROGRAM

Information in Faculty Advising Handbook (given to all 1st year advisors)  
Information in Freshman Packet  
Introduction to Education (teacher certification requirements reviewed)

Required pre-registration meetings

Fall 1st year (September and November)

Spring 1st year (April)

Fall 2nd year (November)

Additional meetings at request of faculty member or student

### APPLICATION FOR ADMISSION TO TEACHER CERTIFICATION PROGRAM

(in conjunction with writing Sophomore Paper--February-March Sophomore Year)

\_\_\_\_\_ Education Information Meeting

\_\_\_\_\_ Departmental Information Meeting(s)

\_\_\_\_\_ Pre-application Meeting with Education Faculty Member

\_\_\_\_\_ Pre-application Meeting with Departmental Faculty Member

\_\_\_\_\_ Review of Sophomore Paper Plan/Teacher Certification Application

\_\_\_\_\_ Application Accepted \_\_\_\_\_ Application Deferred

### EDUCATION ADVISING AFTER ADMISSION TO PROGRAM

\_\_\_\_\_ Pre-registration advising meeting (Spring, Sophomore Year--April)

\_\_\_\_\_ Pre-registration advising meeting (Fall, Junior Year--November)

\_\_\_\_\_ Pre-registration advising meeting (Spring, Junior Year--April)

\_\_\_\_\_ Pre-registration advising meeting (Fall, Senior Year, November)

### For Individuals Student Teaching in Fall Semester of Senior Year or 9th Semester

\_\_\_\_\_ Individual Meeting with Program Chair to Discuss Potential Student Teaching Placements (February, Junior or Senior Year)

\_\_\_\_\_ Meeting(s) with Cooperating Teacher (March, April Junior or Senior Year)

\_\_\_\_\_ Follow-up Meeting with Program Chair (April, May Junior or Senior Year)

\_\_\_\_\_ Group Orientation Meeting with all individual who will student teach in Fall Semester (May, Junior or Senior Year)

### For Individuals Student Teaching in Spring Semester of Senior Year or 9th Semester

\_\_\_\_\_ Individual Meeting with Program Chair to Discuss Potential Student Teaching Placements (October, Senior Year or post grad)

\_\_\_\_\_ Meeting(s) with Cooperating Teacher (November, Senior Year or post grad)

\_\_\_\_\_ Follow-up with Program Chair (December, Senior Year or post grad.)  
\_\_\_\_\_ Group Orientation Meeting with all individual who will student teach in  
Fall Semester (December, Senior Year or post grad)

Additional Advising as requested by faculty member or student. (Most students consult frequently with Education faculty about their programs.)